

NOTICE OF BOARD MEETING

HEBER-OVERGAARD FIRE DISTRICT BOARD OF DIRECTORS

Pursuant to A.R.S. 38-431.02. Notice is hereby given to the members of the Heber-Overgaard Fire District and the general public that the Heber-Overgaard Fire District will hold a meeting open to the public on September 21, 2021 at 6pm. in the Heber-Overgaard Fire Station, Overgaard, Navajo County, Arizona. As indicated in the following agenda, the Board may vote to go into executive session, which will not be open to the public to discuss certain matters.

Pursuant to the Americans with Disabilities Act (ADA), the Heber-Overgaard Fire District endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Fire District's Administration at 928-535-4346 at least 48 hours prior to the meeting so that an accommodation can be arranged.

Pledge

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:
2. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES:
 1. Regular Session minutes of August 17, 2021
 2. Executive Session minutes of August 17, 2021
 - B. REPORTS AND CORRESPONDENCE:
 3. August 2021 Fire & EMS Reports
 4. August 2021 Fire Chief's Report
 5. August 2021 Deputy Chief's Report
3. CALL TO THE PUBLIC:
4. OLD BUSINESS:
 - A. Update regarding the copy machine purchase of \$3,692.50.
 - B. Discussion and possible action regarding the purchase of the new ambulance.
5. NEW BUSINESS:
 - A. Discussion and possible action regarding the August 2021 Monthly Financial and Ambulance Financial Statements.
 - B. Grant Update:
 1. AFG Regional Grant, 3 Zoll Monitors Federal funding awarded \$131,245.16 that does not include HOFD 10% required contribution of \$23,132.89.

2. AFG Exhaust Grant. Federal funding awarded \$70,952.38 that includes HOFD required contribution of \$3,547.

6. CALL TO THE PUBLIC:

7. ADJOURNMENT:

SOME BOARD MEMBERS AND/OR DISTRICT ATTORNEY MAY APPEAR TELEPHONICALLY ON ABOVE AGENDA ITEMS OR EXECUTIVE SESSIONS. A COPY OF THE AGENDA BACKGROUND MATERIAL PROVIDED TO BOARD MEMBERS (WITH THE EXCEPTION OF MATERIAL RELATING TO POSSIBLE EXECUTIVE SESSIONS) IS AVAILABLE FOR PUBLIC INSPECTION AT THE FIRE HALL FROM 8:00 A.M. TO 4:00 P.M. DAILY. UNDER A.R.S. SECTION 38-431.03 (A). THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION ON ABOVE AGENDA ITEMS WHEN NEEDED, ARS 38-431.03 (A) (3) FOR LEGAL ADVICE ON ANY OF THE ABOVE AGENDA ITEMS OR ANY MATTER OF PROCEDURE.

Call to the Public A.R.S 38-431.01. (H). A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

POSTED AT THE HEBER/OVERGAARD FIRE STATION, ON DATE: 9-17-21

Board Chairperson Announcement: Executive Sessions are Confidential.

**HEBER-OVERGAARD FIRE DISTRICT BOARD
BOARD MEETING MINUTES
September 21st, 2021**

The meeting was called to order by Roxanne Flynn, Board Clerk at 1800.

Board Members:

Roger Owens, Board Chair *Absent
Roxanne Flynn, Board Clerk
Mike Brewer, Board Member

Jerry Call, Board Member * Absent
Steven Grumkoski, Board Member
Deputy Chief Jason Payne – Acting Fire Chief

1. CALL TO ORDER and ROLL CALL OF BOARD MEMBERS:

2. CONSENT AGENDA:
 - A. APPROVAL OF MINUTES
 1. Regular Session minutes of August 17th, 2021
 2. Executive Session minutes of August 17th, 2021

MOTION made by Steve Grumkoski to accept the Consent Agenda. Mike Brewer SECONDED the MOTION. All In Favor.

- B. REPORTS AND CORRESPONDENCE:
 1. August 2021 Fire & EMS Reports
 2. August 2021 Fire Chief's Report
 3. August 2021 Deputy Chief's Report

MOTION made by Mike Brewer to accept the Reports and Correspondence. Steve Grumkoski SECONDED the MOTION. All in Favor.

3. CALL TO THE PUBLIC:
No Public Comment

4. OLD BUSINESS:

- A. Update regarding the copy machine purchase of \$3,692.50.

The copier is on site and awaiting set up with IT.

- B. Discussion and possible action regarding the purchase of the new ambulance.

Deputy Chief Payne stated he wanted to re-visit this item as for the secured chassis we are number 29 in line for this. The remount would be available by June 2022 for \$200K. He said we could get a new ambulance for \$236K with a delay until July or August of 2022. He said he is going to do further research.

5. NEW BUSINESS:

- A. Discussion and possible action regarding the August 2021 Monthly Financial and Ambulance Financial Statements.

MOTION made by Steve Grumkoski to accept the Financial and Ambulance Financial Statements. Mike Brewer SECONDED the MOTION. All In Favor.

B. Grant Update:

1. AFG Regional Grant, 3 Zoll Monitors Federal funding awarded \$131,245.16 that does not include HOFD 10% required contribution of \$23,132.89.

Awarded Grant for Monitors with some HOFD pre-tax Financial contribution.

Deputy Payne did speak with Ben at JVG and funds are available within the General Fund or the Capital Improvement Fund.

MOTION made by Steve Grumkoski to accept the AFG Regional Grant as reviewed. Mike Brewer SECONDED the MOTION. All In Favor.

2. AFG Exhaust Grant. Federal funding awarded \$70,952.38 that includes HOFD required contribution of \$3,547.

Update and Retro Fit the entire system.

MOTION made by Mike Brewer to accept the AFG Exhaust Grant as reviewed. Steve Grumkoski SECONDED the MOTION. All In Favor.

Deputy Chief Payne gave an update on the new computers for apparatus. The mounts and computers are received and the install will be in the next two weeks.

6. CALL TO THE PUBLIC:

No Public Comment.

7. ADJOURNMENT called at 1821.

MOTION made by Mike Brewer to Adjourn. Roxanne Flynn SECONDED the MOTION. All In Favor.

Respectfully Submitted,

Elizabeth Warren
Certified Ambulance Coder/Biller

R. Owens

M. Brewer

J. Call

R. Flynn

S. Grumkoski

HOFD INCIDENT RUN SUMMARY

AUGUST 2021

EMS – Billing Summary	(AUGUST)	(YTD-2021)
ALS Transports	55	325
BLS Transports	5	26
Deceased	1	7
Helicopter	0	5
Patient Refusals	<u>21</u>	<u>128</u>
Total EMS Billing	82	491
FIRE – Run Summary	(AUGUST)	(YTD-2021)
Fire	5	36
Rescue & EMS	82	610
Hazardous Condition	0	19
Service Call	7	76
Good Intent Call	5	55
False Alarm & False Call	6	27
Severe Weather & Natural Disaster	0	2
Special Incident – Wildland Assignment	<u>1</u>	<u>3</u>
Total EMS-FIRE Calls	106	828
ACTIVITY –Summary	(AUGUST)	(YTD-2021)
Community Events	0	1
Burn Permit	11	55
Public Assist	0	16
Residential Lockbox Install	3	12
Lift Assist	0	3
Vehicle Lockout	11	40
Public Education	<u>1</u>	<u>2</u>
Total ACTIVITY Calls	26	129
FIRE PREVENTION ACTIVITY –Summary	(AUGUST)	(YTD-2021)
Initial Inspection	0	3
Re-Inspection	0	2
Annual Inspection	0	10
Firewise Inspections	1	3
Engine Company Surveys	0	2
Public Education	<u>2</u>	<u>8</u>
Total PREVENTION ACTIVITY	3	28
RESPONSE TIMES		
EMS Response Times Month (AUGUST)	<u>Minutes.Seconds</u>	
In-District	4.12 (-)	
Out of District – In CON	8.36 (-)	
Out of CON	23.38 (-)	
EMS Response Times 2021	<u>Minutes.Seconds</u>	
In-District	4.19 (-)	
Out of District – In CON	11.39 (-)	
Out of CON	25.32 (-)	

The Mission of the Heber-Overgaard Fire District is to serve the people and protect lives and property by providing fire, rescue and emergency medical services.